

# **NORTH BRADLEY PROGRESSIVE HALL HIRING AGREEMENT**

**1:** I wish to hire the progressive hall for the time from..... am/pm to....am/pm on the following dates /days /day until further notice for the purpose of ..... I am aware the period of hire should allow any time needs for prior and post cleaning setting up etc

**2:** I have seen a copy of the “moving out of covid” statement, the conditions of hire and the fire safety/escape documents which set out the actions and responsibilities which must be undertaken by the hire.

**3:** I understand that it may be necessary to amend the documents from time to time to cater for changing circumstances and I will be notified of the changes to which I will asked to confirm my agreement.

**4:** I confirm my agreement to the conditions of hire and my understanding of the actions and responsibilities which are to be undertaken. I understand that I take responsibility for the actions of all those using the Hall during the hire period. I confirm that I have read and understood the documents

.....

**5:** I confirm that I have all necessary insurances, certifications, and licences to undertake the hire and will provide proof to the Trustees if requested.

**6;** For single use bookings the amount due must be paid prior to using the Hall. For repeated uses payments are to be made monthly prior to use [preferably by bank transfer] . If the booking is for multiple use a fee of £1:00 will be charged for any session cancellation

Name {capitals}

Signature

Address & telephone number

On behalf of{where applicable]

Date

The Hall uses personal data solely for the purpose of managing Hall bookings. Please indicate your approval Yes/No

30/09/21